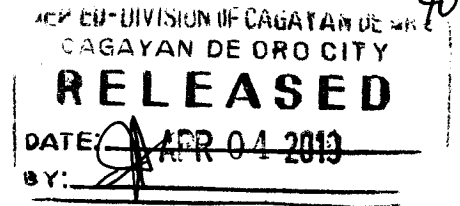




Republic of the Philippines  
Department of Education  
Region X  
**CAGAYAN DE ORO CITY DIVISION**  
Fr. William F. Masterson, S.J. Avenue,  
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines



**DIVISION ADVISORY**  
April 1, 2019



**CIVIL SERVICE COMMISSION (CSC) TRAINING INVITATION FOR THE MONTH OF  
APRIL, 2019**

In reference to the attached letter request of **CIVIL SERVICE COMMISSION (CSC)** dated March 20, 2019, all DepEd Personnel are hereby informed of the schedule of **SEMINAR WORKSHOP** which shall be facilitated by the aforesaid office.

  
**JONATHAN S. DELA PEÑA, CESO V**  
Schools Division Superintendent



Regional Office X

**TRAINING INVITATION  
April 2019**

**DepEd**

CAGAYAN DE ORO CITY DIVISION

Received by: \_\_\_\_\_

Date: 9 MAR 20 2019

Time: 10:15

Greetings from the Civil Service Commission Region 10!

As part of the Commission's mandate in Human Resource Development, we wish to invite interested participants to our Training Programs for the month of **April 2019** scheduled as follows:

TRAINING/SEMINAR	TARGET PARTICIPANTS	DATE	VENUE	TRAINING FEE
2017 Rules on Administrative Cases in the Civil Service (RACCS)	Legal Officers, HRMPs, Administrative Officers & Heads of Offices	April 4-5, 2019 (2 days)	Cagayan de Oro City	₱ 4, 000.00
Appreciation of Leave Benefits	HRMPs, Administrative Officers, & other employees handling leave benefits	April 10-11, 2019 (2 days)	Cagayan de Oro City	₱ 4, 000.00
Alay Sa Bayan	First Level Employees	April 24-26, 2019 (3 days)	Cagayan de Oro City	₱ 6, 000.00
Pre-Retirement Innovation & Options for Result (PRIOR)	For employees who plan or about to retire	April 29-30, 2019 (2 days)	Cagayan de Oro City	₱ 4, 000.00

To reserve a slot, participants should register online using this link for the mentioned training program:

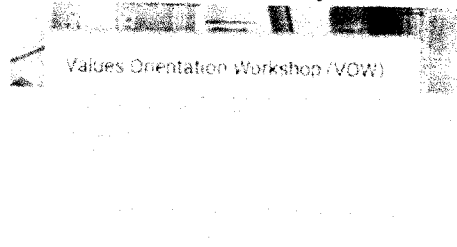
1. **2017 Rules on Administrative Cases in the Civil Service (RACCS)**  
<https://goo.gl/NtCGUk>
2. **Appreciation of Leave Benefits**  
<https://goo.gl/ievRft>
3. **Alay Sa Bayan**  
<https://goo.gl/EtjkGj>
4. **Pre-Retirement Innovation & Options for Result (PRIOR)**  
<https://goo.gl/maZ2JR>

Bawat Kawani, Lingkod Bayani

The following reminders will guide the participants for their convenience in availing the above-mentioned training programs:

**Confirmation of Participants:**

Participants who have registered online will receive an auto-generated confirmation slip (see picture) which will be the basis for the list of confirmed participants and the corresponding logistical support. Those who cannot be accommodated may directly call this office's Human Resource Division for inclusion in the "waiting list"; subject to availability of slots should there be participants who will cancel their reservations.



**Cancellation of Online Registration Slot:**

Participants who wish to cancel their reservation slots are required to inform this Office at least five (5) working days before the conduct of the training. Failure to do so will result in charging the concerned participants equivalent to one-day training cost in the amount of **P600.00** to defray the cost of food.

**Attire:**

Corporate/Business Attire

**Contact Information:**


Contact us through our Telephone Nos. Human Resource Division 880-3668/  
CSC Region X 858-7563 and Cellphone No. 0917-879-8465  
Email us at our Email Address [brdcsc10@gmail.com](mailto:brdcsc10@gmail.com)  
Like/follow us on our Facebook page <https://goo.gl/gsj8xM>

Participants are advised to keep themselves updated for information pertaining to the conduct of all our training programs by always checking their office email address and keeping their phone lines open.

We value your support and cooperation as our partner in providing learning and development interventions of the Commission.

This serves as Official Invitation.

Thank you.

  
**NOEMI RABE-TORRES**  
Director III

March 19, 2019